



## Board of Trustees Voting Meeting Minutes

October 15, 2020, 6:30 PM

Meeting via Google Meets

1. **Call to order** – D. Rufo at 6:30 pm.
2. **Pledge of Allegiance** – [American Flag Picture](#)
3. **Opening statements** – **Dan Rufo**. Previously the Board has had two executive session to discuss the CEO Evaluation. Thank you for last night’s working session; it was very productive. Dr. Buli will summarize the presentation given last night, as well has read out the public comment. Process for New Business - please submit public comment to email - publiccomment@rak12.org.
4. **Review & accept** [Minutes from September 17, 2020 - Voting Meeting](#). Motion to approve minutes from September 17, 2020 Meeting by A. Bragoli; Seconded: G. Queen. All in favor, none opposed. Motion carries. **Minutes from September 17, 2020 Meeting are Accepted.**
5. **Policy Reviews/Resolutions**
  - **Title IX Policy** - Motion to adopt the proposed Title IX Policy by E.Falcone; Seconded: J.Work. All in favor, none opposed. Motion carries. **Title IX Policy is Adopted.**
    - [Title IX Policy](#)
  - **RA Telecommuting Policy - Third Reading** - updated to *Dress Code requirements*
    - [Telecommuting Policy](#)
    - [Telecommuting Agreement](#)
    - [Telecommuting Safety Checklist](#)
  - **Transgender Student Policy - First Reading**
    - Document – **will be linked.**
6. **Committees Meeting updates – Committee Chairs**
  - **Development Committee** – M. Grenier; [Development Report October 2020](#). \$1398.80. Designer Bag Bingo will be virtual this year. Mask fundraiser & chocolate fundraiser coming. Playground seating & shade a focus of potential future fundraising projects.
  - **Curriculum & Achievement** – D. Rufo. First meeting to discuss current needs. Reported that everything needed is available and right now there are no needs. This committee has moved from ad-hoc to monthly to address any needs that may come up given the virtual milieu.

- **HR Committee** – E. Falcone. Met yesterday. One focus is building subs, with focus on re-opening and Covid contingency-issues this is likely to be an area of need. Also looking to fill one van driver position and some long-term sub positions. Not aggressively looking to fill van driver position given current needs.
- **Finance Committee** – S. Glick Met earlier this week. Review of purchase journal. Right now not much financial reporting. Invoices have gone out. Did discuss facility costs and maintenance, and purchase of COVID equipment. Some COVID will be covered by grants.
- **Strategic Planning Committee** – Y. Francois. Initial meeting was postponed.
- **Legislative Committee** – G. Queen. First meeting held. One focus was to balance parental involvement vis-à-vis . Legislative Brunch was very successful and we are looking to capitalize on that success.
- **Equality & Equity** – S. Narahari. This is a new committee. An insightful first meeting was held last Thursday. During the meeting we set and began finalization of purpose of Committee and vision for how it will function. Introduction to efforts already in place at RA. The hope is that the Committee will be able to serve as a central hub and reporting body for those efforts.
- **Business Manager’s Report** – C. Schaffer – Reports are located in the Board’s Drive. All of the billing went out for the upcoming year. Now we are resolving any concerns from sending districts. We expect revenue from sending districts to begin in the next few weeks. All significant revenue due to RA from last year has been collected. Reports and forecasts are in the Board document drive. Motion to approve by E.Falcone; Seconded: M. Greiner. All in favor, none opposed. **Staff roster is Accepted.**

## 7. Administration Reports

- **Lower School Principal Report** – C. Herman. Right now in the midst of pick-ups. First grade the mayor joined Ms. Wheelers’ class. Looking forward to CARnival for Halloween.
- **Upper School Principal Report** – M. Boyd. Also reporting from school pick-ups. Second SAT occurred yesterday.
- **CEO Report** – Dr. Buli. September [CEO Report](#). Counseling department has been meeting with all teams to review crisis plans for mental health support for any students that may need it. ELA Department provided readingeggs and studyisland learning development and made sure we had access to newer products and enhancements available for online/virtual learning. Upcoming training for staff on LGBTQ specific needs and support. We are currently in the middle of accreditation for middle states. Planning for virtual open houses, for enrollment this fall. Reaching out to solicitor for vetting of outside contractors agreements. Will be asking for vote on disbursement of staff bonuses at next meeting.

## 8. New Business

- **RA Reopening Plan - Phase 3.**
  - Public Comment will be read out by Mr. Smith. Responses will be provided separately, not in this meeting. Included in the minutes, are only the names of those individuals whose comments were read in full during the meeting: Melissa

Laurento; Lisa Fleck; Meghan Lass; Mike Venturi; Scott Szewczak; Brian Fleck; Gwendolyn Suplee; Rebecca Chesnet; Colynmarie Hall; Nocole Timme Noni Robinson; Melissa Lawrence; Maria Leidy; Robiana Renna; Alicia Humphreys; Amanda Qureshi; Chad Qureshi; Stephen Tallant; Susanna Holly; Laurie Venezia; Melissa Weidman; Ashley Sanders; Jennifer S Damn Wales; Kimberly Wheelles; Lora Horsey-Miller; Matthew Savini; Tracey Behrens; Sandra Fota; Aiden Mckee.

- Dr. Buli. Presented summary and details of last night’s presentation. Purpose was to discuss and review current status and plan on virtual learning and return to school. Board Discussion & questions followed.
- Motion for Board approval of Administration’s requests numbered 1-4, made collectively by D. Rufo, Seconded: M. Reynolds, as follows:
  1. **Establishment of Matrix.** Motion to approve the Administration’s request for authorization to establish matrix of students that would most benefit from on campus time, and to resume in school instruction for those students, on an individual basis. All in favor, none opposed. Motion carries. **The Administration is authorized to establish matrix of students that would most benefit from on campus time, and to resume in school instruction for those students, on an individual basis.**
  2. **Transition Readiness Determinations.** Motion to approve Administration’s request for authorization to determine and distinguish student/family cooperation and readiness for the transition to in-person learning environment. All in favor, none opposed. Motion carries. **The Administration is authorized to determine and distinguish student/family cooperation and readiness for the transition to in-person learning environment.**
  3. **Enforcement of PPE protocols.** Motion to approve the Administration’s request for authorization to enforce mitigation and PPE per recommendations consistent with local laws and generally-accepted professional medical and health authorities. All in favor, none opposed. Motion carries. **The Administration is authorized to enforce mitigation and PPE per recommendations consistent with local laws and generally-accepted professional medical and health authorities.**
  4. **Establishment of Standards for Temporary Closures/Re-Openings.** Motion to approve the Administration’s request to establish standards for temporary closure or return to learning requirements following a temporary closure. All in favor, none opposed. Motion carries. **The Administration is authorized to establish standards for temporary closure or return to learning requirement following a temporary closure.**
  5. Motion made by Anthony Bragoli, Seconded by Elizabeth Falcone to continue RA’s 100% virtual learning environment until January 11, 2021, with the option of having students return for in-person instruction as the Administration and Board may approve, and subject to the authorizations granted to the Administration as approved by the Board in this meeting. In favor: G. Queen, S. Narahari, S. Glick, J. Work, E. Falcone, K. Henkin, M. Greiner, A. Bragoli, D. Rufo. Opposed: G. Scott, M. Reynolds. Motion

Carries. **RA's 100% virtual learning environment shall continue until January 11, 2021, with the option of having students return for in-person instruction as the Administration and Board may approve, and subject to the authorizations granted to the Administration as approved by the Board in this meeting October 15, 2021 meeting.**

- **CEO Review/Compensation** - Motion to approve CEO review and compensation and review made by S.Narahari; Seconded: E.Falcone. All in favor, none opposed. Motion carries. **CEO Salary for 2020-2021 is Adopted, per the Committee's recommendations.**
  - **Board Officer Elections** - Dan Rufo turned over proceedings to Zavia Herring
    1. **President:** Monica Reynolds nominated Dan Rufo to serve as President; Seconded: A. Bragoli. Motion to approve nomination made by S. Narahari; Seconded: E. Falcone. All in favor, none opposed. **Dan Rufo shall serve as President for the coming year.**
    2. **Vice-President:** Anthony Bragoli nominated Greg Scott to serve as Vice-President; Seconded: G. Queen. Motion to approve nomination made by D. Rufo; Seconded: S. Glick. All in favor; none opposed. **Greg Scott shall serve as Vice President for the coming year.**
    3. **Secretary:** Dan Rufo nominated Monica Reynolds to serve as Secretary; Seconded: S.Narahari. Motion to approve nomination made by D.Rufo; Seconded: K. Henkin. All in favor; none opposed. **Monica Reynolds shall serve as Secretary for the coming year.**
    4. **Treasurer:** Monica Reynolds nominated Shawn Glick to serve as Treasurer; Seconded: G. Scott. Motion to approve nomination made by M. Reynolds; Seconded: G. Scott. All in favor; none opposed. **Shawn Glick shall serve as Treasurer for the coming year.**
    5. **Close of Elections.** Motion to close RA's annual officer elections made by G. Scott; Seconded: M. Reynolds. All in favor, none opposed. Motion carries. **RA's annual officer elections are closed.**
9. **Public comment.** Please use the "Raise Hand" feature and you will be unmuted
- Dr. Buli suggested that we continue to offer remote participation for Board Meetings in this type of forum even after the COVID issues resolve.
10. **Adjournment.** Motion to adjourn meeting made by G. Scott at 8:57; Seconded: A. Bragoli. All in favor, none opposed. Motion passes. **Meeting Adjourned at 8:57.**
11. **Brief Executive Session was held to update the Board regarding real estate issues.**